



TRAVANCORE TITANIUM PRODUCTS LIMITED
Kochuveli, Thiruvananthapuram 695 021
Phone : 0471 2502163
email: contract@ttpltd.in/purchasettp@gmail.com

CD/CN/SC-47/AMC_Palletizing of pigment bags/ 25-26

16.02.2026

Tender Notice

Sealed tenders are invited from experienced Contractors/firms in prescribed format “**Annual Contract for palletizing of TiO₂ pigment in 25kg , 500 kg bags within TTP Campus**”. The tender shall be enclosed in an envelope, sealed and superscribed with Tender No., Date and due date and description as “**Annual Contract for palletizing of TiO₂ pigment in 25kg , 500 kg bags within TTP Campus**”. The same shall then be forwarded to **The Head of Department(Commercial), Travancore Titanium Products Limited, Kochuveli, Thiruvananthapuram, Kerala Pin 695 021.**

The tender form can be obtained from the office of the under signed between 9.00a.m and 4.00 p.m on all working days except Saturdays, after remitting the tender form cost. **Cost of tender form is ₹300 /- + GST @ 18% (Total ₹354/-)** Tender document can also be downloaded from our website (www.travancoretitanium.com) and shall submit the Tender along with a DD against the tender form cost & EMD in favour of Travancore Titanium Products Limited payable at Thiruvananthapuram.

EMD: ₹2020/- (by cash /DD) (refundable)

Sealed Tenders will be received at our office on all working days and the last date for submitting the same is on **03.03.2026** at 12 noon. Tenders received after the due date & time will not be accepted. Fax/email offers also will not be accepted. The bids will be opened on 2 pm on **03.03.2026** in the presence of the tenderers present at that time.

for TRAVANCORE TITANIUM PRODUCTS LIMITED

Head of Department(Commercial)

Encl: proforma

Signature of the bidder:



TRAVANCORE TITANIUM PRODUCTS LIMITED
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Tender Notice

CD/CN/SC-47/AMC_Palletizing of pigment bags/ 25-26

16.02.2026

Name of work: “Annual Contract for palletizing of TiO₂ pigment in 25kg , 500 kg bags ”.

Due date 03.03.2026 up to 12 Noon (date of submission of tenders)

Sealed tenders are invited from the experienced Contractors/firms in prescribed format for “Annual Contract for palletizing of TiO₂ pigment in 25kg , 500 kg bags” within TTP Campus”. The work should be carried out as per the specific instructions contained in the scope of work subject to the following conditions.

1. Scope of work:

1. Palletising of 25 kg pigment bags with help of forklift. Work includes stacking of bags from batches instructed by supervisor in charge, securing the bags on pallet with straps, batch coding on bags,stretch wrapping of the package.
2. Palletising of jumbo bags weighing 500 to 1000kgs with help of forklift. Work includes stacking of bags from batches instructed by supervisor in charge, securing the bags on pallet with strap, batch coding on bags,stretch wrapping of the package.
3. Miscellaneous work required related to palletizing work as instructed by supervisor in charge.
4. Palletising work is mostly done for exporting TiO₂ material. Workers should take extreme care for preventing contamination of product.
5. Packing materials required for the work are:
 - a. Transparent plastic sheet 180 gsm for placing above pallet to avoid direct contact of bags & wooden pallet.
 - b. White colour packing strap 12mm width.
 - c. Metal clip for securing with bag with the plastic strap.
 - d. Transparent stretchwrap film for covering the package.

2. Terms and conditions:

1. The work must be initiated and completed as per the time schedule instructed by section in charge.
2. TTPL will provide pallets for the work.
3. **The bidder has quote to for both cases as mentioned in the Price Proforma**
4. **Bids with incomplete Price Proforma will be rejected.**

Signature of the Bidder:

Page 1 of 9

3. **Pre Qualification Criteria:**

- a. The firms / persons with whom Government transactions have been banned / black listed/ suspended due to any reason will not be eligible to participate in the tender. The self-declaration as per Annexure A to be submitted in the letter head of the Bidder.
- b. The bidder shall be a registered contractor of TTPL for man power supply.
- c. The bidder should have GST,ESI and PF, MSME registration, if applicable
- d. The firms / persons who have been suspended previously / action taken against the same nature of work or not satisfactorily completed the same nature of work will not be eligible to participate in this tender.

4. **GENERAL TERMS AND CONDITIONS:**

1. Details of ESI & PF registration

i) ESI Registration number:

ii) PF Registration number.....

iii) If the bidder is not under PF act , a self-declaration in the bidders letter head to be submitted along with the tender .

a. If the bidder is not under ESI act, the bidder has to submit CAR (contractors all risk) policy for the entire period of contract for the employees engaged for the work before awarding the work order to be submitted.Self-declaration in the bidder’s letter head to be submitted along with the tender.

- 2. The bidder shall submit Tender document duly filled and signed along with the enclosures mentioned in the tender document within the time stipulated in the tender notice. Bids should bear the signature of the bidder in all pages.
- 3. The bidder shall remit the tender form cost and EMD as given in the tender document. The bids without remitting tender form cost and EMD will be rejected.
- 4. The rate quoted shall be exclusive of GST and the GST applicable should be mentioned at the space provided in the Price format. If the bidder is below the threshold limit of GST that should be mentioned in the price format and a self declaration shall be submitted with the tender.
- 5. The tender must be firm for a period of three months from the date of opening of the tender or till the tender is decided, whichever is earlier during which period the bidder will not be free to withdraw the tender. Any such withdrawal will be entailed to forfeiture of the Earnest Money Deposit(EMD) and also result in the tenderer being made liable for the losses and damages sustained by the company in rearranging the work.
- 6. It is no binding on the company to accept the lowest offer. The company reserves the right to cancel/postpone the tender or to reject any or all offers without assigning any reason.

Signature of the Bidder:

7. The tenderer should remit the Earnest Money Deposit (EMD) mentioned in this document in cash/DD and proof of thereof should be enclosed along with the tender. Other mode of remittance will not be accepted.
8. If any irregularity or fraudulent behavior is noticed on part of the contractor / his agents / representatives or the crew of the vehicle engaged by the contractor for the performance of the contract, the company reserves the right to take all suitable action deemed fit against the contractor and those concerned.
9. The Contractor will be responsible for meeting all the requirements of the various labour enactments applicable from time to time and should indemnify and keep indemnified the company against all losses and damages sustained by the company in this regard at all times.
10. The Contractor should comply with all relevant formalities under contract labour (Regulation and Abolition) Act 1971, such as display of rate of wages, date, place and time of payment of wages, date of payment of unpaid wages etc. they should also intimate the time, date and place of disbursement of wages to the supervisory Officer nominated under the above act for certification of payment to contract workers.
11. The Contractor should strictly adhere to the Safety Rules prevailing in the company failing which penalty as decided will be imposed. The Company is in no way responsible for any injury, disability or death of contractor's workmen due to non-compliance of safety regulations. TTPL will not pay any compensation in this regard.
12. The workers engaged by the contractor shall wear the ID cards provided from the Main gate Security persons and displayed same while on work.
13. The Contractor should fix a display board on the materials of their own kept within the Company premises indicating the names of the contractor and Work Order No.
14. The work should be completed within the time limit given by the Officer in charge of the work.
15. The Company reserves the right to cancel the work order forfeiting security deposit if the work is not started within the time stipulated in the work order and also to terminate the contract at any time if the work is not done with proportionate progress to the satisfaction of the company officials and in all such cases the company will be at liberty to get the work done in any manner that the company thinks fits and all losses and damage sustain by the company in this regard will be recovered from contractor and his assets.
16. Company reserve the right to accept/reject any of the tender after evaluation with or without assigning reason no matter whether a Tenderer has quoted the lowest rate. All questions/disputes arising out of in connection with this shall be decided by the Managing Director of the company and his decision thereof shall be final and binding to all tenderers.
17. **Jurisdiction:** Any dispute or questions relating to or arising out of the finalization of this tender, if remains, shall be subject to the executive jurisdiction of the courts at Thiruvananthapuram.

18. **Agreement:** The liability of contractor/bidder under this contract will commence on the date specified in the letter of Intent/ Work order. The successful bidder shall be required to execute an agreement with TTPL if the contract value is above Rupees One lakh, within 15 days from the date of issue of work order for carrying out the work according to the terms and conditions of the contract given along with work order. The agreement shall be executed on Rs. 200/-Stamp paper and shall be in the proforma as specified by TTP. The provision contained in tender papers and other documents exchanged between the Bidder and TTP shall form part of the contract. The Earnest Money Deposit is liable to be forfeited in case the contractor fails to execute the Agreement within the stipulated period as mentioned above.
19. **Security deposit:** The successful tenderer shall provide a Security Deposit equal to 5% of the contract value within 15 days from the date of issue of work order for the due performance of the contract. The EMD of the successful tenderer shall be adjusted against the Security Deposit. Balance amount, if any, shall be remitted by means of a Demand Draft payable at Thiruvananthapuram or as Bank Guarantee from a nationalized /scheduled bank. The Security deposit shall not bear any interest and shall be released only after successful completion of all contractual obligations .
20. **Liquidated damages:**In case of any delay in the execution of the Order beyond the stipulated date of work schedule including any extension permitted in writing, the TTPL reserves right to recover from the contractor a sum equivalent to 0.5% of the total value of the delay for each week of delay and part thereof subject to a maximum of 10% of the total value of the Order. Alternatively, the Company reserves the right to execute the work from elsewhere at the sole risk and cost of the contractor and recover all such extra cost incurred by the company in execution of work by the above procedure.
21. Evaluation of Bids: The evaluation of the bids will be based only on the documents submitted
22. **Deductions:** All statutory deductions will be made from the contractor's bill as per rules. The Contractor shall remit ESI and PF amount and the proof of remittance shall be furnished whenever company insists.
23. If the successful bidder fails to remit SD and execute agreement with the stipulated time, TTP will arrange the work with L2 bidder or with any other source at the risk and cost of the successful bidder if required.
24. Bids without signature in all pages of tender document/bids in incorrect tender document or format/bids without EMD and tender cost will be rejected.
25. In case of any matters pertaining to this tender document and award of contract, which are not incorporated/ specified therein, in such cases guidelines of CVC/Kerala Store Purchase Manual shall be applicable.
26. Bids without remitting EMD and tender form fee will be rejected.
27. Canteen charges will be deducted from the contractors bill as fixed by the canteen. authorities.

28. All workers engaged with the work shall have Police Clearance Certificate (PCC) and other formalities insisted by Security Department of TTPL.
29. The successful bidder shall be held responsible for any penalty imposed on them on violation of statutory requirements/safety regulations and such penalties shall be met by the successful bidder themselves. The Workmen should follow the safety rules and regulations prevailing at TTPL from time to time. The contractor is liable to pay penalty of Rs.500/- for safety protocol violation / incident.
30. Conditional tenders will not be accepted.
- 31. Documents to be submitted along with the tender**
- Proof of Tender fee and EMD remittance
 - Tender document duly signed by the bidder in all pages
 - Copy of GST, MSME registration(if applicable)
 - Proof of documents as per Prequalification criteria 3(b)
 - Copy of PF registration/Self declaration
 - Copy of ESI registration/self declaration
 - Self Declaration as per **Annexure A** to be submitted in the bidder's letter head on the Pre qualification criteria 3.a
- 32. Tender Form Cost: ₹300 /- + GST @ 18% (Total ₹354/-)**
- 33. Earnest Money Deposit (EMD): ₹2020/- (refundable)**
- 34. Exemption in Tender Form Cost and EMD is as per Govt. rules.**
- 35. Due date of Submission of tender : 03.03.2026 upto 12.00 noon and will be opened at 2.00 p.m. on the same day in the presence of those tenderers who are present at that time.**

for TRAVANCORE TITANIUM PRODUCTS LIMITED



Head of Department(Commercial)

PARTICULARS OF TENDERER

1. Name of the Bidder:
2. (a) Registered office address of the Bidder:
(b) Address for correspondence:
3. Phone Nos.:
4. Mobile Nos.:
5. E-mail address:
8. Status of the tenderer (Individual, Prop. firm, Partnership, Ltd. Company, Co-operative Society, Other):
9. Year of establishment:
10. PAN:
11. GST Registration No.
12. ESI Registration No.
13. PF Registration No.
14. MSME (if applicable) registration number:
15. Name and address of Proprietor/ Partners/ Directors:

Declaration

We confirm that we have read and understood all tender conditions and we accept all tender conditions in its entirety.

Date:

Signature:

Name of Person signing:

Tenderer's Name and address with seal:

Signature of the Bidder:

PRICE PROFORMA

TenderNo.CD/CN/SC-47/AMC_Palletizing of pigment bags/ 25-26 dt 16.02.2026

Name of work:“Annual Contract for palletizing of TiO₂ pigment in 25kg , 500 kg bags within TTP Campus”.

Case I: TTPL will provide pallets and packing materials /tools

Sl.No.	Work Description	Quantity	Rate/MT	GST %
1	Palletising of 25 kg pigment bags	100 MT		
2	Palletising of jumbo bags weighing 500 to 1000kg	150 MT		

Case II: TTPL will provide pallets and contractor has to arrange packing materials /tools

Sl.No.	Work Description	Quantity	Rate/MT	GST %
1	Palletising of 25 kg pigment bags	25 MT		
2	Palletising of jumbo bags weighing 500 to 1000kg	25 MT		

*** Please mention % of GST at the space given.**

****If not mentioned, the rate will be considered as inclusive of GST.**

*****If the bidder is below threshold limit that also has to be mentioned.**

Signature of the Tenderer :

Name & Address. :

Signature of the Bidder:

SELF DECLARATION

Date:

From

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To

TheHead of Department (Commercial)
Travancore Titanium Products Limited
Kochuveli, Thiruvananthapuram,
Kerala – 695 021.

Sir,

Sub: Tender for **Annual Contract for palletizing of TiO₂ pigment in 25kg , 500 kg bags ”**

Ref: **Tender No CD/CN/SC-47/AMC_Palletizing of pigment bags/ 25-26 dated 16.02.2026**

1. I/We have carefully studied the terms and conditions of the tender vide your **Tender No. CD/CN/SC-47/AMC_Palletizing of pigment bags/ 25-26 dated 16.02.2026**
2. I/We hereby certify that we have never been banned/black listed/suspended by any of the State/UT/Central Government/ PSU organizations.
3. In the event of any such information pertaining to the aforesaid matter found at any given point of time either during the course of the contract or at the bidding stage, my bid/contract shall be liable for truncation/cancellation/termination without any notice at the sole discretion of the company.

Yours faithfully,

Signature and Address of the Contractor.