



TRAVANCORE TITANIUM PRODUCTS LIMITED
Kochuveli, Thiruvananthapuram 695 021
email: contract@ttpltd.in

Tender No.CD/CN/SC-36/Sodium Carbonate Solution/25-26

11.11.2025

Sealed quotations are invited from experienced contractors of TTPL in prescribed format for the work “**Annual Contract for Sodium Carbonate Solution Preparation**”. The Tender Form can be had from the office of the undersigned between 9.00 a.m and 3.00 p.m on all working days except Saturdays on remitting the Tender Form cost. The Tender document can also be downloaded from our Website www.travancoretitanium.com and shall submit the Tender along with DD against the Tender Form cost & EMD in favour of Travancore Titanium Products Limited payable at Thiruvananthapuram. The bids will be opened at the date and time given below in the presence of the Tenderers present at that time.

The tender shall be enclosed in an envelope, sealed and super scribed with “Tender No. & date, due date and the name of work. The same shall then be forwarded to the **“the Head of Department(Commercial), Travancore Titanium Products Limited, Kochuveli P.O. Thiruvananthapuram, Kerala, Pin.695 021”**”.

Name of Work: “*Annual Contract for Sodium Carbonate Solution Preparation*”

Tender Form Cost : Rs.1000/- plus GST ie. Total Rs 1180/-

Earnest Money Deposit (EMD): Rs.10,313/- (refundable)

(Tender Cost & EMD shall be remitted by DD)

Due date & Time : **25.11.2025 at 12 Noon**

Bid Opening due & Time: **25.11.2025 at 2 p.m**

For TRAVANCORE TITANIUM PRODUCTS LIMITED

Head of Department (Commercial)

Encl: Tender Notice



TRAVANCORE TITANIUM PRODUCTS LIMITED

Kochuveli, Thiruvananthapuram 695 021

Phone : 0471 2502163 email: contract@ttpltd.in

Tender Notice

Tender No.TTP/CD/CN/SC-36/Sodium Carbonate Solution/25-26

11.11.2025

Name of work: Annual Contract for Sodium Carbonate Solution Preparation

Due date: 25.11.2025 up to 12 noon (date of submission of tenders)

Sealed tenders are invited from registered/experiencedcontractorsof TTPL in prescribed format for the work of “Annual Contract for Sodium Carbonate Solution Preparation”.The work should be carried out as per the specific instructions contained in the scope of work and subject to the following conditions.

1.Scope of work:

Sodium Carbonate solution is to be prepared in the prescribed preparation tank as per the direction of the officer in charge. ***Solution is to be prepared on batch rate basis.*** One ton of sodium carbonate powder is to be added for one batch of preparation after taking adequate quantity of water in the preparation tank. The bags containing sodium carbonate is to be transferred from godown and lifted using rope and pulley arrangement. The lifted bags are subsequently opened and chemical powder is to be dumped to tank with controlled addition through the arrangement provided. The bags are available in 50 kgs or 40 kgs or less. The required number of bags for one ton per batch is to be added accordingly. The empty bags are also to be disposed to be to the earmarked area

2.Tender Quantity: Approximate batch preparation : 550 batches per year. TTPL shall not guaranteeany minimum quantity/ value during the duration of the original or extended contract and the successful bidder(s) shall not be entitled to demand any changes whatsoever or any other loss or damage of whatsoever nature from TTPL for non-utilization of the said work called for wholly or in part.

3. Pre Qualification Criteria:

- a. Experience of having successfully completedsimilar works as per the scope of work such as Chemical preparation/labour supply to Chemical Plant for assisting Plant operation during last three years ending 30th September 2025 with work order value not less than **Rs.2.5 lakhs**
- b. The bidder shall have GST,ESI, PF and MSME Registration, if applicable
- c. The firms / persons who have been suspended previously / action taken against the same nature of work or not satisfactorily completed the same nature of work will not be eligible to participate in this tender.
- d. In support of Clause 3 a, tenderer should submit the **copy of such work orders along with satisfactorycompletion certificates**

4. Terms and Conditions:

1. The contract shall be abiding by the rules and regulations applicable by safety and security norms of the Company.
2. The contractor shall arrange all the safety equipments and gadgets for carrying out the work.
3. The work shall be carried out strictly as per the direction of Officer in charge.
4. It is solely the responsibility of contractor to ensure the safety of the workmen engaged to carry out the work under the above mentioned work.
5. The contractor shall be responsible to carry out the work any time as per the requirement.
6. After completing the preparation the empty sodium carbonate bags shall be disposed to the earmarked area, as per the direction of the officer in charge. It is solely the responsibility of the contractor to arrange the means by which the empty bags are disposed to the earmarked area.
7. Loss or non conformities arise out of non performance of the contract due to lapse from the part of the contractor shall be treated very seriously and penalized accordingly.

5. **Period of Contract:** The contract is for a period of one year from the date of issue of work order. However, the period of contract can be extended for further period of three months or till the finalization of new tender whichever is earlier.

6. **Price reduction clause:** The validity period of the contract will be for a minimum period of one year from the date of issue of work order. However, the period of contract can be extended for further period of three months or till the finalization of new tender whichever is earlier. For the extension period the rate will be the existing rate or the rate finalised in the new tender whichever is lower.

7. GENERAL TERMS AND CONDITIONS:

1. Details of ESI & PF registration
 - i) ESI Registration number:
 - ii) PF Registration number.....
 - iii) **a. If the bidder is not under PF act , a self-declaration to be submitted along with the tender .**
b. If the bidder is not under ESI act, the bidder has to submit CAR (contractors all risk) policy for the entire period of contract for the employees engaged for the work before awarding the work order to be submitted. Self-declaration to be submitted along with the tender.
2. The bidder shall submit Tender document duly filled and signed along with the enclosures mentioned in the tender document within the time stipulated in the tender notice. Bids should bear the signature of the bidder in all pages.
3. The bidder shall remit the tender form cost and EMD as given in the tender document. The bids without remitting tender form cost and EMD will be rejected.
4. The rate quoted shall be exclusive of GST and the GST applicable should be mentioned at the space provided in the Price format. If the bidder is below the threshold limit of GST that should be mentioned in the price format and a self declaration shall be submitted with the tender.
5. The tender must be firm for a period of three months from the date of opening of the tender or till the tender is decided, whichever is earlier during which period the bidder will not be free to withdraw the tender. Any such withdrawal will be entailed to forfeiture of the Earnest Money Deposit(EMD) and also result in the tenderer being made liable for the losses and damages sustained by the company in rearranging the work.

6. It is no binding on the company to accept the lowest offer. The company reserves the right to cancel/postpone the tender or to reject any or all offers without assigning any reason.
7. The tenderer should remit the Earnest Money Deposit (EMD) mentioned in this document in cash/DD and proof of thereof should be enclosed along with the tender. Other mode of remittance will not be accepted.
8. If any irregularity or fraudulent behavior is noticed on part of the contractor / his agents / representatives or the crew of the vehicle engaged by the contractor for the performance of the contract, the company reserves the right to take all suitable action deemed fit against the contractor and those concerned.
9. The Contractor will be responsible for meeting all the requirements of the various labour enactments applicable from time to time and should indemnify and keep indemnified the company against all losses and damages sustained by the company in this regard at all times.
10. The Contractor should comply with all relevant formalities under contract labour (Regulation and Abolition) Act 1971, such as display of rate of wages, date, place and time of payment of wages, date of payment of unpaid wages etc. they should also intimate the time, date and place of disbursement of wages to the supervisory Officer nominated under the above act for certification of payment to contract workers.
11. The Contractor should strictly adhere to the Safety Rules prevailing in the company failing which penalty as decided will be imposed. The Company is in no way responsible for any injury, disability or death of contractor's workmen due to non-compliance of safety regulations. TTPL will not pay any compensation in this regard. **All the PPE's to the employees for the execution of the work is under the scope of contractor.**
12. The workers engaged by the contractor shall wear the ID cards provided from the Main gate Security persons and displayed same while on work.
13. The Contractor should fix a display board on the materials of their own kept within the Company premises indicating the names of the contractor and Work Order No.
14. The work should be completed within the time limit given by the Officer in charge of the work.
15. The Company reserves the right to cancel the work order forfeiting security deposit if the work is not started within the time stipulated in the work order and also to terminate the contract at any time if the work is not done with proportionate progress to the satisfaction of the company officials and in all such cases the company will be at liberty to get the work done in any manner that the company thinks fits and all losses and damage sustain by the company in this regard will be recovered from contractor and his assets.
16. Company reserve the right to accept/reject any of the tender after evaluation with or without assigning reason no matter whether a Tenderer has quoted the lowest rate. All questions/disputes arising out of in connection with this shall be decided by the Managing Director of the company and his decision thereof shall be final and binding to all tenderers.
17. **Jurisdiction:** Any dispute or questions relating to or arising out of the finalization of this tender, if remains, shall be subject to the executive jurisdiction of the courts at Thiruvananthapuram.
18. **Agreement:** The liability of contractor/bidder under this contract will commence on the date specified in the letter of Intent/ Work order. The successful bidder shall be required to execute an agreement with TTPL if the contract value is above Rupees One lakh, immediately from the date of issue of work order for carrying out the work according to the terms and conditions of the contract given along with work order. The agreement shall be executed on Rs. 200/-Stamp paper and shall be in the proforma as specified by TTP. The provision contained in tender papers and other documents exchanged between

the Bidder and TTP shall form part of the contract. The Earnest Money Deposit is liable to be forfeited in case the contractor fails to execute the Agreement within the stipulated period as mentioned above.

19. **Security deposit:** The successful tenderer shall provide a Security Deposit equal to 5% of the contract value immediately from the date of issue of work order for the due performance of the contract. The EMD of the successful tenderer shall be adjusted against the Security Deposit. Balance amount, if any, shall be remitted by means of a Demand Draft payable at Thiruvananthapuram or as Bank Guarantee from a nationalized /scheduled bank. The Security deposit shall not bear any interest and shall be released only after successful completion of all contractual obligations including guarantee period..
20. **Liquidated damages:** In case of any delay in the execution of the Order beyond the stipulated date of work schedule including any extension permitted in writing, the TTPL reserves right to recover from the contractor a sum equivalent to 0.5% of the total value of the delay for each week of delay and part thereof subject to a maximum of 10% of the total value of the Order. Alternatively, the Company reserves the right to execute the work from elsewhere at the sole risk and cost of the contractor and recover all such extra cost incurred by the company in execution of work by the above procedure.
21. **Evaluation of Bids:** The evaluation of the bids will be based only on the documents submitted
22. **Deductions:** All statutory deductions will be made from the contractor's bill as per rules. The Contractor shall remit ESI and PF amount and the proof of remittance shall be furnished whenever company insists.
23. If the successful bidder fails to remit SD and execute agreement with the stipulated time, TTP will arrange the work with L2 bidder or with any other source at the risk and cost of the successful bidder if required.
24. Bids without signature in all pages of tender document/bids in incorrect tender document or format/bids without EMD and tender cost will be rejected.
25. In case of any matters pertaining to this tender document and award of contract, which are not incorporated/specified therein, in such cases guidelines of CVC/Kerala Store Purchase Manual shall be applicable.
26. Bids without remitting EMD and tender form fee will be rejected.
27. **Payment Terms:-** Payment will be made on monthly basis with the recommendation of officer in charge. The contractor shall attach entry pass and copy of work order along with each invoice.
28. The labours engaged by the Contractor shall have Police Clearance Certificate (PCC) and other formalities insisted by Security Department of TTPL
29. The successful bidder shall be held responsible for any penalty imposed on them on Violation of statutory requirements/safety regulations and such penalties shall be met by the successful bidder themselves. The Workmen should follow the safety rules and regulations prevailing at TTPL from time to time. The contractor is liable to pay penalty of Rs.500/- for safety protocol violation / incident.
30. Conditional tenders will not be accepted.

31. Documents to be submitted along with the tender

- a. Proof of Tender fee and EMD remittance
- b. Proof of Experience as per Clause 3 a and d
- c. Tender document duly signed by the bidder in all pages
- d. Copy of GST, MSME registration(if applicable)
- e. Copy of PF registration/Self declaration
- f. Copy of ESI registration/self declaration

32. Tender Form Cost: Rs. 1000/- + GST @ 18% (Total Rs.1180/-)

33. Earnest Money Deposit (EMD): Rs.10,313/- (refundable)

34.Exemption in Tender Form Cost and EMD is as per Govt. rules.

35.Due date of Submission of tender :25.11.2025 up to 12.00 noon and will be opened a 2.00 p.m. on the same day in the presence of those tenderers who are present at that time.

for TRAVANCORE TITANIUM PRODUCTS LIMITED



Head of Department (Commercial)

PARTICULARS OF BIDDER

1. Name of the Bidder:
2. (a) Registered office address of the Bidder:

(b) Address for correspondence:
3. Mobile Nos.:
4. E-mail address:
5. Status of the tenderer (Individual, Prop. firm, Partnership, Ltd. Company):
6. Contractor Registration No.:
7. Permanent Account No. (PAN issued by Income Tax Dept.):
8. GST Registration No.
9. ESI Registration No.
10. PF Registration No.
11. MSME Registration No.
12. Name and address of Proprietor/ Partners/ Directors:

Declaration

We confirm that we have read and understood all tender conditions and we accept all tender conditions in its entirety.

Date:

Signature:

Name of Person signing:

Tenderer's Name and address with seal:

Place:

Date:

Signature of the Bidder:

PRICE PROFORMA

Tender No. **TTP/CD/CN/SC-36/Sodium Carbonate Solution/25-26**

11.11.2025

Name of work: Annual Contract for Sodium Carbonate Solution Preparation

My lowest rate for preparing sodium carbonate solution per batch as per the terms and condition of the tender.

Rs..... (In figures)

Rupees..... (In words)

GST will be paid extra if applicable.

Signature of the Tenderer :

Name & Address. :

:

Signature of the Bidder: