



TRAVANCORE TITANIUM PRODUCTS LIMITED
Kochuveli, Thiruvananthapuram 695 021
Phone : 0471 2502163 FAX: 0471 2501533
Email: contract@ttpltd.in/purchasettp@gmail.com

CD/CN/KV-99/ AMC_Fire Extinguishers/22-23

30.03.2023

Notice Inviting Tender

“Annual Maintenance Contract for Maintenance, upkeep and refilling of fire extinguishers inside TTPL”

Sealed tenders are invited from experienced Contractors in prescribed format for the work of **“Annual Maintenance Contract for Maintenance, upkeep and refilling of fire extinguishers inside TTPL”**.The tender shall be enclosed in an envelope, sealed and superscribed with Tender No., Date and due date and description as **“Annual Maintenance Contract for Maintenance, upkeep and refilling of fire extinguishers inside TTPL”**.The same shall then be forwarded to **“The Manager (Commercial), Travancore Titanium Products Limited, Kochuveli, Thiruvananthapuram, Kerala Pin 695 021.**

The tender form can be obtained from the office of the under signed between 9.00a.m and 4.00 p.m on all working days except Saturdays, after remitting the tender form cost. **Cost of tender form is Rs.350/- + GST @ 18%(Total Rs.413/-)**.Tender document can also be downloaded from our website (www.travancoretitanium.com) and shall submit the Tender along with a DD against the tender form cost & EMD in favour of Travancore Titanium Products Limited payable at Thiruvananthapuram or cash payment receipt from TTPL cash counter.

EMD: Rs.4,340/- (by cash /DD)(refundable)

Sealed Tenders will be received at our office on all working days and the last date for submitting the same is on **18.04.2023** at 12 noon. Tenders received after the due date & time will not be accepted. Fax/email offers also will not be accepted.

The bids will be opened on 2 pm on **18.04.2023** in the presence of the tenderers present at that time.

for TRAVANCORE TITANIUM PRODUCTS LIMITED

Head of Department(Commercial)



TRAVANCORE TITANIUM PRODUCTS LIMITED
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Phone : 0471 2502163 FAX: 0471 2501533
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CD/CN/KV -99/ AMC_Fire Extinguishers/ 22-23

30.03.2023

TENDER NOTICE

Name of work: “Annual Maintenance Contract for Maintenance, upkeep and refilling of fire extinguishers inside TTPL”

Due date: 18.04.2023 up to 12 Noon (date of submission of tenders)

Sealed tenders are invited from the experienced contractors/firms for the work of “Annual Maintenance Contract for Maintenance, upkeep and refilling of fire extinguishers inside TTPL”. The work should be carried out as per the specific instructions contained in the scope of work subject to the following conditions.

Scope of work:

S.NO	ITEM/WORK	No.of units/ required per year
	Monthly Servicing of Fire Extinguisher(include site visit, servicing and updating registers and all fire extinguishers became 100% serviceable condition) Specific Works as per requirement arise:	240
1.	Re-filling Fire Extinguisher DCP 5 Kg	37
2.	Re-filling Fire Extinguisher DCP 10 Kg	22
3.	Re-filling Fire Extinguisher DCP 4 Kg	25
4.	Re-filling Fire Extinguisher CO ₂ 2.0 Kg	39
5.	Re-filling Fire Extinguisher CO ₂ 4.5 Kg	73
6.	Re-filling Fire Extinguisher CO ₂ 6.8 Kg	6
7.	Re-filling Fire Extinguisher Mechanical Foam 9 Liter	18
8.	Re-filling Fire Extinguisher Mechanical Foam 50 Liter	14
9.	Re-filling Fire Extinguisher Water CO ₂ 9 Liter	30
10	Painting of Fire Extinguisher including Sticker	227
11	Painting of Fire Extinguisher 50 Liter Mechanical Foam including Sticker	13

SPARES PRICE

Sl.NO	ITEM	Qty required (approx)
1.	CO ₂ Extinguisher Open Wheel	20
2.	CO ₂ 4.5 Kg- Handle Set including Grip	25
3.	Instruction Stickers	20
4.	Trigger Nozzle-DCP 10 Kg	10
5.	DCP Squeeze Type Valve	10
6.	Discharge House-DCP Squeeze Type	10
7.	Siphon Tube-Squeeze Type Fire Extinguisher	10
8.	Water CO ₂ 9 Liter Nozzle	05
9.	Foam Making Branch	05
10	Hose Assembly DCP 5 Kg	20
11	Hose Assembly DCP 4 Kg	10

Signature of the bidder:

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12	Hose Assembly with grip DCP 10 Kg	10
13	Cap Assembly DCP 5/10 Kg	10
14	Cap Assembly DCP 4 Kg	4
15	Inner Container DCP5/10 Kg	8
16	Safety Clip DCP 5/10 Kg	30
17	CO ₂ 2 Kg Bend with Horn	20
18	CO ₂ 4.5 Kg Bend with Horn	15
19	Locking Bracket CO ₂ Fire Extinguisher	10
20	Locking Pin CO ₂ Fire Extinguisher	30
21	Mechanical Foam 9 Liter Hose	20
22	Mechanical Foam 50 Liter Hose With Gun	15
23	CO ₂ Rubber Washer	100
24	DCP Wall Mount Bracket	30
25	CO ₂ Wall Mount Bracket	30

Terms and conditions:

1. The servicing should be in confirmation with IS 2190:2010 standards.
2. During the monthly visit any complaints of the fire extinguishers should be reported to the officer in charge and the repair work required should be performed after confirmation by the officer.
3. The rate quoted should be on per piece basis applicable to different types of fire extinguishers as specified in above list.
4. The Bidder must have experience of similar work during the last 3 years in providing
Operation & Maintenance Services of Fire-fighting in Factories / commercial buildings / High rise building / multistoried modern Buildings.

5. Pre-Qualification criteria

- a) The firms / persons with whom Government transactions have been banned / black listed / suspended due to any reason will not be eligible to participate in the tender. The self declaration as per Annexure A to be submitted in the letter head of the Bidder.
 - b) The bidder should have GST, PF and ESI registration, MSME registration if applicable.
 - c) Experience of having successfully completed similar nature of work such as Maintenance of Fire Fighting Systems/equipment in Factories / commercial buildings / High rise building or multi-storied modern buildings and have successfully completed the same during last **three years** ending 28th February 2023 should be either one of the following:
 - i. Two similar completed works costing not less than the amount equal to Rs. 86,810.00 in each work in a single financial year.
 - ii. One similar completed works costing not less than the amount equal to Rs. 1,40,000.00 in each work in a single financial year.
 - d) In support of this, tenderer should submit the **copy of such work orders along with satisfactory completion certificates.**
6. Service / repair details of fire extinguishers should be entered in a register by the contractor. Also when a fire extinguisher is taken outside the exchange / office compound for repair, it should be entered in the same register.
 7. Fire extinguishers handed over for servicing / refilling should be got repaired /refilled within a week time
 8. The validity of the contract shall be **one year** from the date of award of work order or the date specified in the work order and is extendable upto three months or till the finalization of new tender whichever is earlier during the

extension period the work order rate will be the existing rate or the rate finalized in the new tender whichever is earlier.

9. The bidder should physically inspect the entire systems which are to be covered under contract and also to make an assessment of the average consumption of consumables/spares etc., before quoting their rates.
10. If the Contractor fails to conduct repair / refill of fire extinguishers within the stipulated time, TTPL reserves the right to entrust the work to any other agency / contractor at the approved rate at the risk and cost of the of the contractor

General Terms and Conditions:

1. Details of ESI & PF registration
 - i) ESI Registration number:
 - ii) PF Registration number.....
 - iii) The tenderer should have valid ESI, and P.F registration for participating in the tender.
2. The bidder shall submit Tender document duly filled and signed along with the enclosures mentioned in the tender document within the time stipulated in the tender notice. Bids should bear the signature of the bidder in all pages.
3. The bidder shall remit the tender form cost and EMD as given in the tender document. The bids without remitting tender form cost and EMD will be rejected.
4. The rate quoted shall be exclusive of GST and the GST applicable should be mentioned at the space provided in the Price format. If the bidder is below the threshold limit of GST that should be mentioned in the price format and a self declaration shall be submitted with the tender.
5. The tender must be firm for a period of three months from the date of opening of the tender or till the tender is finalised, during which period the bidder will not be free to withdraw the tender. Any such withdrawal will entail forfeiture of the Earnest Money Deposit(EMD) and also result in the tenderer being made liable for the losses and damages sustained by the company in rearranging the work.
6. It is no binding on the company to accept the lowest offer. The company reserves the right to cancel/postpone the tender or to reject any or all offers without assigning any reason.
7. The tenderer should remit the Earnest Money Deposit (EMD)mentioned in this document in cash/DD and proof of thereof should be enclosed along with the tender. Other mode of remittance will not be accepted.
8. If any irregularity or fraudulent behavior is noticed on part of the contractor / his agents / representatives or the crew of the vehicle engaged by the contractor for the performance of the contract, the company reserves the right to take all suitable action deemed fit against the contractor and those concerned.
9. The Contractor will be responsible for meeting all the requirements of the various labour enactments applicable from time to time and should indemnify and keep indemnified the company against all losses and damages sustained by the company in this regard at all times.
10. The Contractor should comply with all relevant formalities under contract labour (Regulation and Abolition) Act 1971, such as display of rate of wages, date, place and time of payment of wages, date of payment of unpaid wages etc. they should also intimate the time, date and place of disbursement of wages to the supervisory Officer nominated under the above act for certification of payment to contract workers.
11. The Contractor should strictly adhere to the Safety Rules prevailing in the company failing which penalty are decided will be imposed. All required safety

Signature of the bidder:

- protective equipment is under the scope of Contractor. The Company is in no way responsible for any injury, disability or death of contractor's workmen due to non-compliance of safety regulations.
12. The workers engaged by the contractor shall wear the ID cards provided from the Main gate Security persons and displayed same while on work.
 13. The Contractor should fix a display board on the materials of their own kept within the Company premises indicating the names of the contractor and Work Order No.
 14. The work should be completed within the time limit given by the Officer in charge of the work.
 15. The Company reserves the right to cancel the work order forfeiting security deposit if the work is not started within 10 days from the date of receipt of work order and also to terminate the contract at any time if the work is not done with proportionate progress to the satisfaction of the company officials and in all such cases the company will be at liberty to get the work done in any manner that the company thinks fits and all losses and damage sustain by the company in this regard will be recovered from contractor and his assets.
 16. Payment will be made on monthly basis with the recommendation of the Officer-in-Charge of the work.
 17. Company reserve the right to accept/reject any of the tender after evaluation with or without assigning reason no matter whether a Tenderer has quoted the lowest rate. All questions/disputes arising out or in connection with this shall be decided by the Managing Director of the company and his decision thereof shall be final and binding to all tenderers.
 18. **Jurisdiction:** Any dispute or questions relating to or arising out of the finalization of this tender, if remains, shall be subject to the executive jurisdiction of the courts at Thiruvananthapuram.
 19. **Security Deposit:** The successful tenderer shall provide a Security Deposit equal to 3% of the contract value within 15 days from the date of issue of work order for the due performance of the contract. The EMD of the successful tenderer shall be adjusted against the Security Deposit. Balance amount, if any, shall be remitted by means of a Bank Guarantee from Nationalized/Scheduled Bank or Demand Draft payable at Thiruvananthapuram. The Security deposit shall not bear any interest and shall be released only after the successful completion of all contractual obligations including the Guarantee Period.
 20. **Agreement:** The liability of contractor/bidder under this contract will commence on the date specified in the letter of Intent/ Work order. The successful bidder shall be required to execute an agreement with TTPL within 15 days of issue of work order, if the contract value is above Rs.1 lakh, for carrying out the work according to the terms and conditions of the contract given along with work order. The agreement shall be executed on Rs. 200/- Stamp paper and shall be in the proforma as specified by TTP. The provision contained in tender papers and other documents exchanged between the Bidder and TTP shall form part of the contract. The Earnest Money Deposit is liable to be forfeited in case the contractor fails to execute the Agreement within the stipulated period as mentioned above.
 21. **Liquidated damages:** In case of any delay in the execution of the Order beyond the stipulated date of work schedule including any extension permitted in writing, the TTPL reserves right to recover from the contractor a sum equivalent to 0.5% of the total value of the delay for each week of delay and part thereof subject to a maximum of 10% of the total value of the Order. Alternatively, the Company reserves the right to execute the work from elsewhere at the sole risk

and cost of the contractor and recover all such extra cost incurred by the company in execution of work by the above procedure.

22. **Tender Form Cost: Rs. 350/- + GST @ 18% (Total Rs.413/-)**
23. **Earnest Money Deposit (EMD): Rs. 4,340 /- (refundable)**
24. **Exemption in Tender Form Cost and EMD is as per Govt. rules.**
25. **Due date of Submission of tender : 18.04.2023 upto 12.00 noon and will be opened at 2.00 p.m.** on the same day in the presence of those tenderers who are present at that time.
26. Canteen charges will be deducted from the contractor's bill as per rate fixed by canteen authorities from time to time.
27. **Documents to be submitted along with the tender**
 - a. Proof of meeting pre qualification criteria 5 (c and d)
 - b. Proof of Tender fee and EMD remittance.
 - c. Tender document duly signed by the bidder in all pages including Annexures
 - d. Copy of GST,PF and ESI registration, MSME registration(if applicable)
 - e. Self Declaration as per **Annexure A** to be submitted in the bidder's letter head on the Pre qualification criteria 5.a
28. Evaluation of bids: The evaluation of the bids will be based only on the documents Submitted.
29. Deductions: All statutory deductions will be made from the contractor's bill as per rules. The contractor shall remit ESI and PF amount and the proof of remittance shall be furnished when ever company insists.
29. Canteen charges will deducted from the contractors bill as per the rate fixed by the canteen authorities.
30. If the successful bidder fails to remit SD and execute agreement with the stipulated time TTPL will arrange the work with L2 bidder or with any other source at the risk and cost of the successful bidder.
31. Bids without signature in all pages of tender document / bids in incorrect tender document or format/bids without EMD and tender for cost will be rejected.
32. In case of any matters pertaining to this tender document and award of contract, which are not incorporated /specified there in, in such cases guidelines of CVC/Kerala store Purchase Manual shall be applicable
33. Bids without remitting EMD and Tender form fee will be rejected.
34. Conditional tenders will not be accepted.

for TRAVANCORE TITANIUM PRODUCTS LIMITED



Head of Department(Commercial)

PARTICULARS OF TENDERER

1. Name of the Bidder:
2. (a) Registered office address of the Bidder:
(b) Address for correspondence:
3. Phone Nos.:
4. Mobile Nos.:
5. E-mail address:
8. Status of the tenderer (Individual, Prop. firm, Partnership, Ltd. Company, Co-operative Society, Other):
9. Registration No.:
10. Year of establishment:
11. PAN:
12. GST Registration No.
13. ESI Registration No.
14. PF Registration No.
15. MSME (if applicable) registration number:
16. Name and address of Proprietor/ Partners/ Directors:

Declaration

We confirm that we have read and understood all tender conditions and we accept all tender conditions in its entirety.

Date:

Signature:

Name of Person signing:

Tenderer's Name and address with seal:

Place:

Date:

Signature of the bidder:

PRICE PROFORMA

My lowest rate for the above work mentioned in the Tender No. CD/CN/KV-99/AMC_
Fire Extinguishers/ 22-23 dated 30.03.2023

S.NO	ITEM/WORK	RATE/ Units (Rs.)	GST (%)
	Monthly Servicing of Fire Extinguisher(include site visit, servicing and updating registers and all fire extinguishers became 100% serviceable condition) Specific Works as per requirement arise		
1.	Re-filling Fire Extinguisher DCP 5 Kg		
2.	Re-filling Fire Extinguisher DCP 10 Kg		
3.	Re-filling Fire Extinguisher DCP 4 Kg		
4.	Re-filling Fire Extinguisher CO ₂ 2.0 Kg		
5.	Re-filling Fire Extinguisher CO ₂ 4.5 Kg		
6.	Re-filling Fire Extinguisher CO ₂ 6.8 Kg		
7.	Re-filling Fire Extinguisher Mechanical Foam 9 Liter		
8.	Re-filling Fire Extinguisher Mechanical Foam 50 Liter		
9.	Re-filling Fire Extinguisher Water CO ₂ 9 Liter		
10	Painting of Fire Extinguisher including Sticker		
11	Painting of Fire Extinguisher 50 Liter Mechanical Foam including Sticker		

SPARES PRICE

S.NO	ITEM	RATE/Unit (Rs.)	GST %
1.	CO ₂ Extinguisher Open Wheel		
2.	CO ₂ 4.5 Kg- Handle Set including Grip		
3.	Instruction Stickers		
4.	Trigger Nozzle-DCP 10 Kg		
5.	DCP Squeeze Type Valve		
6.	Discharge House-DCP Squeeze Type		
7.	Siphon Tube-Squeeze Type Fire Extinguisher		
8.	Water CO ₂ 9 Liter Nozzle		
9.	Foam Making Branch		
10	Hose Assembly DCP 5 Kg		
11	Hose Assembly DCP 4 Kg		
12	Hose Assembly with grip DCP 10 Kg		
13	Cap Assembly DCP 5/10 Kg		

Signature of the bidder:

14	Cap Assembly DCP 4 Kg		
15	Inner Container DCP5/10 Kg		
16	Safety Clip DCP 5/10 Kg		
17	CO ₂ 2 Kg Bend with Horn		
18	CO ₂ 4.5 Kg Bend with Horn		
19	Locking Bracket CO ₂ Fire Extinguisher		
20	Locking Pin CO ₂ Fire Extinguisher		
21	Mechanical Foam 9 Liter Hose		
22	Mechanical Foam 50 Liter Hose With Gun		
23	CO ₂ Rubber Washer		
24	DCP Wall Mount Bracket		
25	CO ₂ Wall Mount Bracket		

Please mention GST amount in the space provided. If not mentioned, the rate will be considered as inclusive of GST. Also if the bidder is within the threshold limit of GST the same shall be mentioned in the price performa.

Tender cost remittance details:

EMD remittance details:

Signature of the Bidder:

Name & Address:

Registration Number (if applicable):

Mobile No:

E Mail:

Signature of the bidder:

SELF DECLARATION

Date:

From

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.....
.....

To

The Head of Department (Commercial)
Travancore Titanium Products Limited
Kochuveli, Thiruvananthapuram,
Kerala – 695 021.

Sir,

Sub: Tender for **Annual Maintenance Contract for Maintenance, upkeep and refilling of fire extinguishers inside TTPL**

Ref: **Tender No** CD/CN/KV-99/AMC_Fire extinguisher /22-23 **dated 30.03.2023**

1. I/We have carefully studied the terms and conditions of the tender vide your **Tender No.** CD/CN/KV-99/AMC_Fire extinguisher /22-23 **dated 30.03.2023** .
2. I/We hereby certify that we have never been banned/black listed/suspended by any of the State/UT/Central Government/ PSU organizations.
3. In the event of any such information pertaining to the aforesaid matter found at any given point of time either during the course of the contract or at the bidding stage, my bid/contract shall be liable for truncation/cancellation/termination without any notice at the sole discretion of the company.

Yours faithfully,

Signature and Address of the Contractor.