



TRAVANCORE TITANIUM PRODUCTS LIMITED

Kochuveli, Thiruvananthapuram 695 021 email: contract@ttpltd.in

Phone : 0471 2502163

CD/CN/SR-62/Appoin. Supervisor/C/22-23

06.03.2023

NOTICE INVITING TENDER

Sealed tenders are invited from Experienced Contractors in prescribed format for the work as per the schedule attached. The Tender Form can be had from the office of the undersigned between 10:00 a.m and 3.00 p.m on all working days except Saturdays. Tender document can also be downloaded from our website www.travancoretitanium.com and shall submit the Tender along with DD against the Tender Form cost & EMD in favour of Travancore Titanium Products Limited payable at Thiruvananthapuram. The bids will be opened at the date and time given below in the presence of the tenderers present at that time.

The tender shall be enclosed in an envelope, sealed and superscribed with **"TenderNo.&Date, Due Date and the Name of Work"**. The same shall then be forwarded to the **"Head of Department (Commercial), Travancore Titanium Products Limited, Kochuveli P.O, Thiruvananthapuram, Kerala, Pin.695 021"**.

Name of Work	: "Appointing a Supervisor for the supervision of Plumbing Contract Work"
Tender Form Cost	:Rs. 300/- +GST @18% (Total Rs.354/-).
EMD	: Rs.1,500/- (Refundable)

Sealed Tenders will be received at our office on all working days and the due date of submitting the same is on **21.03.2023** at 12.00 noon. Tenders received after the due date & time will not be accepted. Fax/email offers also will not be accepted.

The bids will be opened at 2.00 pm on **21.03.2023** in the presence of the Tenderers present at the time.

For TRAVANCORE TITANIUM PRODUCTS LTD.

Head of Department (Commercial)

Encl: Proforma & Work schedule

Signature of the Tenderer:



TRAVANCORE TITANIUM PRODUCTS LIMITED
Kochuveli, Thiruvananthapuram 695 021
Phone : 0471 2502163 email: contract@ttpltd.in

Tender Notice

CD/CN/SR-62/Appoin. Supervisor/C/22-23

06.03.2023

Name of Work: "Appointing a Supervisor for the supervision of Plumbing Contract Work."

Due Date : 21.03.2023.

1. **Scope of work:** Detailed in Work schedule
2. **Quantity** : Detailed in Work schedule
3. **Price** : Monthly Rate shall be quoted.
4. **Period of Contract** : **Three Months** from the date of issue of Work Order.
5. **Price to be Quoted**: Lump sum amount per month for the entire work as per the conditions shall be quoted in figures and words at the specified spaces provided failing which the bid is liable to be rejected. In case of any discrepancy/ difference between rate in figures and words only the rate in words will be accepted.
6. **The rate quoted shall be exclusive of GST and the % of GST if applicable should be mentioned at the space provided in the price pro forma. If the bidder is below the threshold limit of GST that should be clearly mentioned at the space provided for GST. No subsequent claim will be entertained.**
7. **Pre Qualification Criteria:** The bidder should have previous experience in supervising plumbing works. Preference will be given to candidates who have worked with Government owned firms / PSU's.
8. In support of this, tenderer should submit the **copy of such work orders / Experience Certificates.**
9. The bidders with whom Government transactions have been banned / black listed/ suspended due to any reason will not be eligible to participate in the tender. The self declaration as **Annexure** to be submitted along with the tender.
10. **Terms & Conditions**
 - i. **The Details collected from the consumers are to be handed over to the contractor who is executing the plumbing works for providing Water connection.**

Signature of the Bidder:

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- ii. **All works are to be supervised such that it should be executed as per the KWA rules and the materials used for the work should be as per the KWA's specifications.**
 - iii. **It is to be ensured that all statutory approvals, drawing submissions and paper worksetc. with the concerned Government departments to be done by the contractor.**
 - iv. **Supervisor should instruct the contractor to submit the details of connection such as name of the User, Consumer Number, Meter Number etc. to TTPL on completion of the work.**
 - v. **Supervisor should ensure that all necessary safety precautions (proper barricading) to be taken during tar / concrete cutting and concreting are properly executed by the contractor. It should be planned in such a manner that it should not cause any obstruction for vehicle movement at that area.**
 - vi. **The Supervisor should ensure that all balance materials will be removed and cleared from the site as soon as the concerned work is over.**
 - vii. **Apart from the Water connection work in Balanagar, any other urgent plumbing related works in TTPL is to be supervised as per the directions of Engineer in Charge during the contract period.**
11. TTPL reserves the right to accept / reject any of the tender after evaluation with or without assigning reason no matter whether a Tenderer has quoted the lowest rate. All questions/disputes arising out of or in connection with this shall be decided by the Managing Director of the company and his decision thereof shall be final and binding to all tenderers.
12. Bids should bear the signature of the bidder in all pages of tender document and work schedule.
13. Tenders without remitting EMD and Tender cost will be rejected.
14. Conditional Bids shall not be considered.
15. It is no binding on the company to accept the lowest offer. The company reserves the right to cancel/postpone the tender or to reject any or all offers without assigning any reason.
16. The tenderer should remit the Earnest Money Deposit (EMD)and Tender Form Cost mentioned in this document by means of DD or can remit cash at TTP's Cash Counter (if the amount is below Rs.10,000/-)and enclose the proof obtained thereof (Cash Receipt) along with the tender. Other modes of remittance will not be accepted.

Signature of the Bidder:

17. If any irregularity or fraudulent behavior is noticed on part of the contractor / his agents / representatives or the crew of the vehicle engaged by the contractor for the performance of the contract, the company reserves the right to take all suitable action deemed fit against the contractor and those concerned.
18. The contractor will be responsible for meeting all the requirements of the various labour enactments applicable from time to time and should indemnify and keep indemnified the company against all losses and damages sustained by the company in this regard at all times.
19. Contractor should comply with all relevant formalities under contract labour (Regulation and Abolition) Act 1971, such as display of rate of wages, date, place and time of payment of wages, date of payment of unpaid wages etc. they should also intimate the time, date and place of disbursement of wages to the supervisory Officer nominated under the above act for certification of payment to contract workers.
20. The contractor should strictly adhere to the Safety Rules prevailing in the company failing which penalty are decided will be imposed. It is entirely the contractor's responsibility to provide all safety equipment wherever necessary to their workmen. The Company is in no way responsible for any injury, disability or death of contractor's workmen due to non-compliance of safety regulations.
21. The successful bidder shall be held responsible for any penalty imposed on them on Violation of statutory requirements/safety regulations and such penalties shall be met by the successful bidder themselves. The Workmen should follow the safety rules and regulations prevailing at TTPL from time to time. The contractor is liable to pay penalty of Rs.500/- for safety protocol violation / incident.
22. The Company reserves the right to cancel the work order forfeiting security deposit if the work is not started within 10 days from the date of receipt of work order and also to terminate the contract at any time if the work is not done with proportionate progress to the satisfaction of the company officials and in all such cases the company will be at liberty to get the work done in any manner that the company thinks fits and all losses and damage sustain by the company in this regard will be recovered from contractor and his assets.
23. Canteen charges will be deducted from the contractor's bill as per rules.
24. Use of smart phones is strictly prohibited in company campus. However, in the event of any emergency, base model mobile phone without camera can be used under the prevailing rules and regulations of security department.

25. **Payment Terms:** Payment will be made on monthly basis with the recommendation of the officer in charge. Copy of work order and extension (if any) must be enclosed with the bill submitted for payment.
26. **Validity of Rates:** The quoted rate must be valid for a period for 90 days from the date of opening of the tender and till the completion of the work if the contract is awarded.
27. **Agreement:** The contractor should execute an agreement on stamp paper worth Rs.200/- if the contract value is above Rupees One Lakh immediately from the date of remittance of Security Deposit and start work after remitting the SD.
28. **Jurisdiction:** Any legal proceeding or suit against the Company arising out of or in connection with the tender shall be filed or instituted in a court having jurisdiction in the city of Thiruvanthapuram, Kerala.
29. **Liquidated damages:** In case of any delay in the execution of the Order beyond the stipulated date of work schedule including any extension permitted in writing, the TTPL reserves right to recover from the contractor a sum equivalent to 0.5% of the total value of the delay for each week of delay and part thereof subject to a maximum of 10% of the total value of the Order. Alternatively, the Company reserves the right to execute the work from elsewhere at the sole risk and cost of the contractor and recover all such extra cost incurred by the company in execution of work by the above procedure.
30. All statutory deductions will be made from the contractor's bill as per rules.
31. In case of any matters pertaining to this Tender which are not incorporated /specified there in, in such cases guidelines of CVC/Kerala store Purchase Manual shall be applicable.
32. **Tender cost: Rs.300/- plus GST@18%(Total Rs.354/-)**
33. **EMD: Rs.1,500/- (Refundable)**
34. **Documents to be Submitted:**
- i.) Tender document duly signed by the bidder in all pages
 - ii.) Proof of Tender fee and EMD remittance
 - iii.) Proof of Experience as per clause 6 & 7
 - iv.) Self declaration – **Annexure as per Clause 8**
35. **Due Date: 21.03.2023 at 12 noon.**

for TRAVANCORE TITANIUM PRODUCTS LTD



Head of Department (Commercial)

PARTICULARS OF TENDERER

- 1. Name of the Bidder :
- 2. (a) Registered office address of the Bidder :
- (b) Address for correspondence :
- 3. Mobile Nos. :
- 4. E-mail address :
- 5. Status of the tenderer
(Individual, Prop. firm, Partnership, Ltd. Company) :
- 6. Registration No. :
- 7. Year of establishment :
- 8. Permanent Account No. (PAN issued by Income Tax Dept.) :
- 9. GST Registration No. :
- 10. ESI Registration No. :
- 12. PF Registration No. :
- 13. MSME No. (if applicable) :
- 13. Name and address of Proprietor/ Partners/ Directors :

Declaration

We confirm that we have read and understood all tender conditions and we accept all tender conditions in its entirety.

Date :

Signature :

Name of Person signing :

Tenderer's Name and address with seal :

PRICE PERFORMA

Name of Work: "Appointing a Supervisor for the supervision of Plumbing Contract Work."

Tender No.CD/CN/SR-62/Appoin. Supervisor/C/22-23 Dated 06.03.2023.

I have read and understood all the tender conditions and work schedule the tender in its entirety.

My lowest rate per Month for the above work is Rs.....(in figures)

Rupees.....(in words)

GST % :

Please mention % of GST at the space provided (if applicable) . If not mentioned, the rate will be considered as inclusive of GST. Also if the bidder is within the threshold limit of GST the same shall be mentioned at the space.

Tender cost remittance details :

EMD Remittance details :

Signature of the Bidder :

Name & Address :

Registration Number:

Mobile No:

E Mail:

Signature of the Bidder:

SELF DECLARATION

Date:

From

To

The Head of Department (Commercial)
Travancore Titanium Products Limited
Kochuveli, Thiruvananthapuram,
Kerala – 695 021.

Sir,

Sub: Tender for **Appointing a Supervisor for the supervision of Plumbing Contract Work.**

Ref: **Tender No CD/CN/SR-62/Appoin. Supervisor/C/22-23 Dated 06.03.2023.**

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1. I/We have carefully studied the terms and conditions of the tender vide your **Tender No.CD/CN/SR-62/Appoin. Supervisor/C/22-23 dated 06.03.2023.**
 2. I/We hereby certify that we have never been banned/black listed/suspended by any of the State/UT/Central Government/ PSU organizations.
 3. In the event of any such information pertaining to the aforesaid matter is found at any given point of time either during the course of the contract or at the bidding stage, my bid/contract shall be liable for truncation/cancellation/termination without any notice at the sole discretion of the company.

Yours faithfully,

Signature and Address of the Bidder.

Signature of the Bidder: