

TRAVANCORE TITANIUM PRODUCTS LIMITED
THIRUVANANTHAPURAM

Details required under the Right to Information Act 2005 are published as under:

POWERS AND DUTIES OF OFFICERS AND EMPLOYEES

Specified in the Recruitment and Promotion Policy for the Managerial Cadre
(Document 4 in Annexure III)

STATEMENT OF DOCUMENTS HELD BY TTP LTD.

Memorandum of Association
Articles of Association
Standing Orders
Superior Service Rules (Recruitment and Promotion Policy for Managerial Cadre)
Subordinate Service Rules
Memorandum of Settlement (between the Management and the Unions)
Delegation of powers to Officers
Titanium Employees Benevolent Fund Scheme
Travancore Titanium Products Gratuity Fund Rules and Regulations
Supplementary Medical Assistance Scheme
Group Mediclaim Insurance Scheme
MD's Orders from time to time
Voluntary Retirement Scheme
Details of Referendum dated 08/03/2004.

Contact Persons;

I. Public Information Officer

Sri. Sasikumaran Thampi N.
Manager (Legal)
TTP Ltd, Thiruvananthapuram - 21
Mobile No. 9048505629

II. Asst. Public Information Officer

Smt.Nirmala.M
Section Officer
TTP Ltd, Thiruvananthapuram - 21
Phone No. 9747801150

III. Appellate Authority

Sri. Sreekumaran Nair R.,
Finance Controller
Phone No. 9048505631

THE TRAVANCORE TITANIUM PRODUCTS LIMITED

P.B.No.1, KOCHUVELI

THIRUVANANTHAPURAM – 695 021

Mode of Payment of Fees under Right to Information Act, 2005

Gazette Notification dated 22.12.2007 and 03.06.2008 by which the procedure for remittance of fee for providing information in the case of Public Authorities other than Government Departments is amended vide Government Order No. GO (P) No. 540/2007/GAD dated 18th December, 2007 as detailed below:

“provided that in the case of public authorities other than the Government Departments, the fee shall be remitted to the account of such public authority as provided in clauses (c) and (d) of rule 3”.

Clauses c & d are specified as follows:

c) ***by cash remittance against proper receipt in the Office of the Public Information Officer/Assistant Public Information Officer as the case may be,***

or

d) ***by Demand Draft/bankers cheque/pay order payable to the Public Information Officer/ Assistant Public Information Officer.***

In view of the above Government Order, it is hereby informed that applications under Right to Information Act will only be accepted with application fee as per clause (c) and (d) of Rule (3) of the Right to Information (Fee and Cost) Rules 2006 and court fee stamp, postal orders and treasury chalan will not be accepted as application fees for the applications under the Right to Information Act, 2005.

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