



# TRAVANCORE TITANIUM PRODUCTS LIMITED

Kochuveli, Thiruvananthapuram 695 021  
Phone : 0471 2502163 FAX: 0471 2501533

CD/CN/VC-246/ISO/18-19

30.10.2018

## Tender Notice

### “ANNUAL MAINTANENCE CONTRACT FOR ISO 9001:2015.”

#### 1.) Scope of Work:-

Support service of maintenance of ISO 9001:2015 based Quality Management System (QMS). The work involves:

1. Effective implementation of new QMS standards of ISO 9001:2015 and ensuring its continual improvement.
2. Follow-up actions and its timely submission of reports to Management.
3. Support for Corrective & preventive actions.
4. Support for Monitoring /Measurement of Key Processes.
5. Support for Analysis of Data.
6. Internal Auditor Training (ISO 9001: 2015).
7. Support for changes to QMS/QMS Documentation.
8. Independent Measurement of Customer Satisfaction.
9. Ghost Customer surveys.
10. Independent investigation of problems.
11. Support for Continual Improvement Projects.
12. Independent Performance Appraisals of Dept./Personnel.
13. Independent Rating of Supplies.
14. Consultant Audit (Pre-Audit of the QMS prior to Surveillance Audit by Certifying Body or whenever required by TTPL).
15. Awareness Training for employees.

Signature of the bidder:

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- 2.) The validity of this order is for one year with effect from the date of issue of work order.
- 3.) The payment schedule shall be in every quarter against your bill along with recommendation of officer in charge.
- 4.) The total duration of work is limited to 14 mandays.
- 5.) To & fro pick up facility for the conveyance of Auditors.

**Terms& Conditions:-**

1. All questions, disputes or differences arising under, out of or in connection with this tender shall be decided by the Managing Director (MD) of the company and his decision shall be final and binding.
2. The company reserves the right to reject any or all tender or to accept any tender partly or wholly without assigning any reason.
3. The work shall be carried out as per the instruction of officer-in-charge of TTPL.
4. The contractor will be responsible for meeting all statutory requirements of the various labour enactments enforceable in Kerala from time to time and should indemnify and keep indemnified against all losses and damages sustained by the company on this regard at all times.
5. The successful contractor should execute an agreement on Non judicial Stamp Paper worth Rs.200/- as per the format issued by the Company.
6. Due date: **16.11.2018** upto 12 Noon and will be opened at 2.00pm on the same day in the presence of those tenderers who are present at that time.

**for TRAVANCORE TITANIUM PRODUCTS LIMITED**

  
*Head of the Department (Comml)*

I/ We here by accept all the above conditions in its entirety.

Signature :

Name :

Address :

Place:

Date:

Signature of the bidder:

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PROFORMA

My lowest rate for the above work mentioned in the Tender No. **CD/CN/VC-246/ISO/18-19**  
dt. **30.10.2018**

1. Quoted Rate (in figures) :Rs.....+ ..... % GST

(In words) : Rupees..... +..... %GST

**\*\* Please mention the % of GST at the space given. If not mentioned, the rate will be considered as inclusive of GST.**

Signature of the Tenderer :

Name & Address. :

Phone no. :

Mobile No :

Fax No :

E Mail :

Signature of the bidder:

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